

# State of Maryland County of Anne Arundel

All Applications for Special One Day Licenses **MUST** be presented to the board not less than 7 days prior to the event **NO EXCEPTIONS**

Application for Special  
One-Day   C   Month    Day    Year    License  
(Class) BW/BWL (Date To Be Used)

Name of Club, Society or Association \_\_\_\_\_

Guest Total: \_\_\_\_\_ Hours: From: \_\_\_\_\_ to: \_\_\_\_\_ Music: ( Band - DJ - None )

Address of Licensed Premises \_\_\_\_\_

Describe Premises \_\_\_\_\_

State and give names, titles, phone numbers, date of birth and residences of at least three members/officers of club, society or association: **PLEASE PRINT.**

a. \_\_\_\_\_  
(Name) (Title) (Phone Number) (Date of Birth) (Complete Home Address)

b. \_\_\_\_\_  
(Name) (Title) (Phone Number) (Date of Birth) (Complete Home Address)

c. \_\_\_\_\_  
(Name) (Title) (Phone Number) (Date of Birth) (Complete Home Address)

a. \_\_\_\_\_  
(Signature of Applicant)

b. \_\_\_\_\_  
(Signature of Applicant)

c. \_\_\_\_\_  
(Signature of Applicant)

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## **Notary**

STATE OF MARYLAND, COUNTY OF \_\_\_\_\_ ss:

THIS CERTIFIES, That on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before the subscriber, a Notary Public of the State of Maryland, personally appeared the applicants named above in this application, and made oath in due form of law that the information therein is true.

WITNESS MY HAND AND OFFICIAL SEAL:

(SEAL)

(Notary Public)

EXTRACT FROM SECTION 16-501 OF ARTICLE 2B OF THE LAW: If any signed statement, report, affidavit or oath, required under the provisions of this Act shall contain any false statement, the offender shall be deemed guilty of perjury, and upon conviction thereof, shall be subject to the penalties provided by law for that crime.

STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH ALCOHOLIC BEVERAGE LAW OF MARYLAND:

(I, WE) HEREBY CERTIFY, that (I am, we are) the owner(s) of property known as

\_\_\_\_\_ named in the  
**( Name of owner/ Management of Licensed premises)**

afore-going application made by \_\_\_\_\_ to the Board of  
**(Applicant Name)**

License Commissioners of Anne Arundel County under the Alcoholic Beverages Law of Maryland:  
That (I, we) assent to the granting of the license applied for, and that (I, we) hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners for Anne Arundel County, its duly authorized agents and employees, and any peace officer of said county to inspect and search without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

WITNESS (our, my) hand(s) and seal(s) this \_\_\_\_\_ day of, \_\_\_\_\_, \_\_\_\_\_

**WITNESS:** \_\_\_\_\_

Owner) \_\_\_\_\_  
(Please Print)

(Residence) \_\_\_\_\_  
(Please Print)

(Owner) \_\_\_\_\_  
(Signature)

(Residence) \_\_\_\_\_

(Owner) \_\_\_\_\_

Residence) \_\_\_\_\_

## ONE-DAY LICENSE INSTRUCTIONS

ALL ONE DAY LICENSE APPLICATIONS MUST BE TYPED OR PRINTED IN INK AND **NOT TO BE COPIED AND OR SUBMITTED AS TWO SEPARATE PAGES.**

**ALL LICENSE MUST BE SUMITTED SEVEN DAYS PRIOR TO YOUR EVENT**

ALL ONE DAY LICENSES MUST BE ISSUED TO **THREE (3) PEOPLE** BELONGING TO THE NON-PROFIT ORGANIZATION, CLUB, SOCIETY OR ASSOCIATION (NO EXCEPTIONS) AND MUST CONTAIN THE FOLLOWING INFORMATION :

THE THREE PEOPLE WHO SIGN THE APPLICATION MUST COMPLETE THE FOLLOWING:

- COMPLETE NAME
- TITLE (Bride, groom, member, Vice President, Etc.)
- PHONE NUMBER
- DATE OF BITH
- COMPLETE ADDRESS (STREET, CITY, STATE, ZIP CODE)
- SIGN IN CORRECT AREA

.IF THERE IS TO BE ANY KIND OF ENTERTAINMENT AT THE FUNCTION, YOU MUST STATE WHAT TYPE AND THEIR NAME

YOU MUST SUPPLY A **COPY OF:**

IF A WEDDING-ANNOUNCEMENT OR MARRIAGE LICENSE, NON-PROFIT ORGANIZATIONS- TICKETS OR FLYERS, BIRTHDAY/ANNIVERSARY /GRADUACTION , ETC. – INVITATIONS /ANNOUNCEMENTS. IF THIS IS THE FIRST TIME YOU'RE ORGANIZATION/CLUB IS APPLYING YOU **MUST SUPPLY** THIS OFFICE WITH COPIES OF YOUR ARTICLES OF INCORPORATION/BY-LAWS/MINUTES OF A MEETING AT THE TIME OF FILING.

ALL ONE DAY LICENSE APPLICATIONS **MUST BE NOTARIZED** ON THE FRONT, SIGNED BY THE PROPERTY OWNER AND WITNESSED ON THE BACK OF THE FORM.

ALL ONE DAY LICENSE APPLICATIONS MUST BE BROUGHT INTO THE OFFICE OF THE BOARD OF LICENSE COMMISSIONERS, 94 FRANKLIN STREET, ANNAPOLIS, MARYLAND, FOR PROCESSING AT LEAST **ONE (1) WEEK IN ADVANCE** OF THE EVENT. OUR HOURS FOR PROCESSING APPLICATIONS ARE BETWEEN 9:00 A.M. AND 3:00 P.M., MONDAY THROUGH FRIDAY.

ALL FEES MUST BE IN THE FORM OF A CHECK OR MONEY ORDER, **NO CASH WILL BE ACCEPTED!!!** THE FEES ARE AS FOLLOWS: CLASS C (BEER, WINE) IS \$10.00 AND CLASS C (BEER, WINE, LIQUOR) IS \$25.00, made payable to: **A.A.Co. Liquor Board.**

**All licenses must be filled out properly in order to obtain your one day license**